

# CA PPM Education

## CA PPM with Open Workbench

PPM EDUCATION COURSE DESCRIPTION



### ABSTRACT

These sessions will be an opportunity for your organization to utilize Open Workbench with CA PPM to build accurate and effective project schedules.

The agenda is organized into a logical sequence of modules designed to incrementally build and analyze a project schedule in Open Workbench and effectively synchronize the project schedule with CA PPM.

### OBJECTIVES

This enables CA PPM end users to effectively use Open Workbench with CA PPM to create, manage and view project schedule information.

The objectives of this course are to:

- Launch Open Workbench from CA PPM
- Define Work Breakdown Structure (WBS) tasks and milestone dependencies.
- Assign resources to tasks with work effort estimates.
- Create and manage a project schedule.

### KEY TAKE AWAYS

The key benefits provided to you through this training course are:

- Consistent and repeatable scheduling processes
- Utilize the strengths of Open Workbench and CA PPM to create flexible and robust process
- Optimize the synchronization between Open Workbench and CA PPM to be accurate and effective.



#### COURSE CODE

EXCERS201604

#### PREREQUISITES

The pre-requisites for effective attendance on this course are:  
CA PPM Fundamentals

#### COURSE PRESENTED BY:



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## TOPICS

### Projects in CA PPM and Workbench

- Navigating Project Information in Clarity
  - Working with Project Templates in Clarity
  - Launching Open Workbench from Clarity
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### Building the Project Team

- Building The Project Team
  - Team Building Methods
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### Navigating and Using Open Workbench

- Opening Open Workbench
  - Project Locks
  - Navigating Open Workbench
  - Working with Views and Filters
  - View Highlights
  - Setting Open Workbench Options
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### Work Breakdown Structure

- Project Properties in OWB
  - Modifying the Work Breakdown Structure using Views
  - Working with Task Properties
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### Task Dependencies

- Dependency Concept
- Dependency Types and Lag
- Creating Dependencies

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### Assigning Resources to Tasks

- Assigning Resources Using Views
- Assigning Resources Using Task Properties
- Releasing Resources from Tasks

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### Project Scheduling

- Factors Affecting Autoschedule
- Task Durations
- The Critical Path
- Using Autoschedule

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### Refining the Schedule

- Factors Affecting the Schedule
- Resource Loading Patterns
- Transferring Assignments Between Resources

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### Staffing Resources

- Staffing the Project with Resources

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### Baseline

- Baselining the Project in OWB
- Reviewing the Baseline in Clarity

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### Project Monitoring and Control

- Monitoring and Controlling Projects
- The Weekly Project Review